

CHECKLIST A – FOR DRIVERS (OWNER OF VEHICLE) TRANSPORTING STUDENTS IN PRIVATE VEHICLE

For Drivers (Owner Of Vehicle) Transporting Students In Private Vehicles To School/Parish/Youth Ministry And Other Diocesan Events

Parish or School Safety Coordinator, please complete for driver/owner of vehicle.

Name of **ADULT DRIVER (owner of vehicle)** _____

- | | | |
|--|-----|----|
| • Has valid, non-restricted license (copy attached) | YES | NO |
| • Is driver a school, parish, diocesan volunteer or employee, or a parent/guardian of a student? | YES | NO |
| • Has completed Safe Environment Training Curriculum and background check through CMGConnect. | YES | NO |
| Verified by: _____ Date: _____ | | |
| • Has completed CMGConnect defensive driving curriculum and provided certificate to safety coordinator | YES | NO |
| • Has completed driver/vehicle owner information Form E (copy attached) | YES | NO |
| • Has current registration on vehicle (copy attached) | YES | NO |
| • Has federally approved restraint system appropriate for all passengers | YES | NO |
| • Has up-to-date insurance at a minimum of \$100,000/person, \$300,000/bodily injury occurrence and \$50,000 property damage (copy of insurance card attached) | YES | NO |
| • Has been informed that their insurance company is the prime coverage provider in case of an accident | YES | NO |
| • Kansas driver's license status record has been checked through kdor.ks.gov/apps/DLstatus/login.aspx (copy attached). | | |
| Record reviewed for disqualifying events by _____, date _____ | YES | NO |
| • Is driver deemed qualified based on the record check? | YES | NO |
| • Have all parental permission slips (Form D-1) been received and filed for students riding in this vehicle? | YES | NO |

*A 'no' to any of the above questions disqualifies the person and/or vehicle
from being used to transport students.*

_____ Safety Coordinator Signature	_____ Date
_____ Principal/Priest Signature	Approved ____ Denied ____
Comments: _____	