



## **WORKSHEET TO ASSIST A PARISH POINT PERSON WITH INVITING CORE TEAM MEMBERS**

Forming a Core Team is optional. Your Core Team may be big or small. We recommend forming a Core Team, as it will reduce your work and be particularly helpful for the work of reaching out to all of your parish community, inviting them to this small group study, and recruiting table facilitators.

Below are steps to take in this process:

### **1. Review the “Template Core Team Member Invitation” document.**

- Locate the document at [www.eucharisticrevival.org/parishpointperson](http://www.eucharisticrevival.org/parishpointperson)
- Review the document, including the Core Team member job description and scope of work

### **2. Plan your Core Team—ideas for parishioners to consider inviting to your Core Team:**

- Parishioners recommended by your Pastor
- Staff member(s) who is responsible for evangelization, faith formation, or RCIA (if you are not already one of those staff members)
- A representative of each of the cultural families in your parish
- If your parish has a school, a parishioner who is a connected and active school parent
- Other parishioners with the desire and available time, including:
  - ☞ Parishioners with the gift of hospitality
  - ☞ Parishioners with the gift of organization
  - ☞ Parishioners who have facilitated small groups at your parish
  - ☞ Parishioners who have taken leadership roles (past or present) such as faith formation teachers, members of various counsels, and school teachers if your parish has a school
  - ☞ Parishioners who regularly attend Adoration
  - ☞ Other names that arise from reviewing your parish directory
- Note: Other parish staff will be critical for the success of the small group study (such as the Communications Manager or the Parish Administrator). They may, but need not be, a member of your Core Team.

### **3. Create an invitation list.**

<b>Name</b>	<b>Email</b>	<b>Phone Number</b>
• _____	_____	_____
• _____	_____	_____
• _____	_____	_____
• _____	_____	_____
• _____	_____	_____
• _____	_____	_____

- 4. Review list with your Pastor.**
- 5. Download the "Template Core Team Member Invitation" document. Edit and attach to your email invite. Follow up with a personal invitation wherever possible.**
- 6. Set Core Team meetings and oversee the work.**