Renewal Email Template:

Thank you for your ministry	
Here is the information you will need to RENEW the Diocese of Salina's Safe Envi	ronment
requirements. Please do this at your earliest convenience in order to continue your	ministry in
the diocese.	

As a reminder, this training does take about 75 minutes to complete and needs to be completed in one sitting. You will view a series of 3 videos, answer 3 sets of questions, review a section on vulnerable adults, read the policy and code of conduct, social media guidelines and finally complete the background check.

To get started:

- 1. Please click the link salina.cmgconnect.org
- 2. Once to the website, you will **SIGN IN**, as you already have an existing account. Please do **NOT** make a new account. (Site Safety Coordinators, please provide the user with username and password)
- Once signed in, a **REQUIRED TRAINING** will pop up called Safe Environment Curriculum- Salina -which does include an integrated background check. Please complete this training upon notification as you will not be able to continue with your ministry until this process is completed and your training is certified through the diocese.

Thank you for your cooperation as we continue our mission, *promise to protect, and pledge to heal*